



# AARC

November 1, 2023

To whom it may concern,

The Alberta Adolescent Recovery Centre (AARC) is an accredited, registered charity dedicated to a unique long-term treatment program for drug and alcohol addicted youth between the ages of 12 and 21. Families who come to AARC are desperate for help and hope. The Centre's primary goal is to restore the adolescent to a sober, rewarding, and productive life. All of our families are deeply committed to the recovery process, which takes approximately one year to complete.

The Centre's funding needs are met through user fees, private and corporate donations, and fundraising initiatives such as our annual gala benefit dinner and golf tournament. These events help raise funds to offset treatment fees for youth whose families would not otherwise have the means to access AARC's vital addiction treatment.

The purpose of this letter is to request a donation towards our *Miracle Gala*. AARC's Miracle Gala will be held at the Calgary TELUS Convention Centre's MacLeod Hall on **May 8<sup>th</sup>, 2024** and will feature a gourmet dinner, live and silent auction, and powerful stories of recovery from AARC graduates. The event will welcome over 500 caring citizens, members of the business and philanthropic communities, graduates and alumni of the program. We would like to receive a donation towards our silent auction, which is a major fundraising component of our Gala.

Thank you for considering our request. Should you have any questions, you may contact me directly at (403) 705-0218 or [mlyons@aacrc.ab.ca](mailto:mlyons@aacrc.ab.ca). Please note that we do not provide official donation receipts for gift certificates but can provide a business receipt. Our charitable donations number is 13219-9480-RR0001.

Your support truly makes a difference in *helping teens reach their twenties!*

Sincerely,

Marissa Lyons  
Events Manager

## **Alberta Adolescent Recovery Centre**

303 Forge Road S.E., Calgary, Alberta T2H 0S9 – Telephone (403) 253-5250 Fax (403) 705-0220

[www.aarc.ab.ca](http://www.aarc.ab.ca)



**AARC**

Alberta Adolescent  
Recovery Centre

**2024 FUNDRAISING EVENTS - ITEM DONATION FORM**

Donor/Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ AARC Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Item/Donation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Expiry Date/Conditions: \_\_\_\_\_

Retail Value(s): \_\_\_\_\_ *PLEASE INCLUDE RECEIPT/INVOICE FOR ITEMS OVER \$1000*

Signature of Donor: \_\_\_\_\_ Date: \_\_\_\_\_

Please check here if you would like a receipt for your donation. If you would like a receipt, please include your mailing address below.

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

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**MONETARY DONATION** (Donations can also be made online at [www.aarc.ab.ca](http://www.aarc.ab.ca))

Payment: ( ) Cash ( ) Cheque ( ) VISA ( ) Mastercard ( ) AMEX

Amount: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ CV: \_\_\_\_\_

Name as it appears on Credit Card: \_\_\_\_\_ Signature: \_\_\_\_\_

Revenue Canada Receipting of auction item donations.

Please note: An official donation receipt cannot be issued for a donation of services, gift certificates or timeshares. Donations that do not qualify for an official donation receipt will receive a business receipt. Art valued at \$1000 or more must be accompanied by a proof of purchase or an official certificate of appraisal. AARC will issue receipts according to fair market value of the item donated. Cash donations will qualify for an official donation receipt, which will be issued in the name of the donor.

Letters of Entitlement: Where applicable, a gift certificate or letter of entitlement (on your company letterhead) stipulating conditions, should be provided by the donor for presentation to the successful bidder / winner of the auction item.

Auction Items: The organizing committee may combine donated items where necessary to create a truly unique auction package.

**Please mail or email completed donation form to:**

**Events Department**

303 Forge Road S.E., Calgary, AB, T2H 0S9

[events@aarc.ab.ca](mailto:events@aarc.ab.ca)

Tel: (403) 253-5250

Charitable Registration Number: 13219-9480-RR0001

FOR OFFICE USE ONLY		
RD	DP	S/S